



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHRI VITTHAL RUKMINI ARTS, COMMERCE COLLEGE, SAWANA

SHRI VITTHAL RUKMINI ARTS, COMMERCE COLLEGE, SAWANA TQ
MAHAGAON DIST YAVATMAL MAHARASHTRA 445205
445205

www.svrcollegesawana.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Vitthal Rukmini Arts, Commerce and Science college Sawana established in 1984 with Arts faculty and in 1985 started Commerce. Shri Shivaji Shikshan sanstha, Pusad is a parent body of the college. The mission of the society is to provide the facility of higher education for the downtrodden and economically backward class of the society especially the girls keeping the need and demand of the student, the college has started science faculty in 2009. The college is located in a small village and it is surrounded by more villages, It was not possible for the rural remote villagers to go for higher education at the district places. So the college is providing for them. A Nandanvan of Education from a humble beginning the college has grown to a leading academic institution in the region. Imparting knowledge to the behaved and down trodden classes and has been trying to built self confidence in them to take the challenges of the present world of cutthroat competition.

Vision

VISION OF COLLEGE

To be a premier academic institution of excellence, moulding the students of remote rural part of the region into role models of the society and to make them to be a competent human resource excelling both in academic and values.

Mission

MISSION OF COLLEGE

To promote higher education for the marginalized folks of the remote rural area and strive for the all-round development of our competition with almost confidence by imparting scientific awareness and by strengthening their inner conscience and human values to inculcate discipline through institutional practice. To make our students more responsible citizen.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths

- Encouraging Management.
- Experienced and Competent Teaching Staff.
- Safe and Secure Environment for Co-education.
- Democratic and Transparent functioning.
- Qualitative Teaching.
- Diverse faculty in terms of ethnicity and gender.

- Students centric environment.
- Co-Curricular and extracurricular activities.
- Bala Saheb Savnekar study circle for MPSC / UPSC guidance.

Institutional Weakness

WEAKNESSES

- Less percentage of Campus Recruitment
- Poor entry level competency.
- Poor facility of Sports equipment's, Gym, Courts for various sports.
- Poor facility of laboratory.
- English Language is a common problem among the students.

Institutional Opportunity

OPPORTUNITIES

- Employment potential in Cargo Hub – MIHAN NAGPUR and Agro-Based Industries.
- No hostel facility either for boys or girls
- Transportation facility the nearby girls' students.
- No auditorium in the college
- Inefficient classrooms as well as weak laboratories

Institutional Challenge

Challenges

1. To provide facilities for post graduation classes.
2. To provide hostel facilities for both the boys and girls students.
3. Inadequate infrastructure.
4. To increase ICT tools in the college.
5. To provide transport facility for the girls students.
6. To provide E-resources facility in the library.
7. To get laboratories recognized for research.
8. To create more MOU's with industries and academic institution.
9. Nervous attitude of the students towards higher education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects

Shri Vitthal Rukmini Arts, Commerce and Science college is located in Sawana village of Mahagaon Taluka. The college is affiliated to S.G.B. Amravati University Amravati. The college runs three programs B.A., B.Com and B.Sc. The college adopts the curriculum of parent university strictly. The Principal and the super vision committee monitor the implementation of the effective delivery of the curriculum. The teachers prepare academic plan at the beginning of every year according to the syllabus. The teachers complete the syllabus and conduct unit test. College provides library facilities to the students. For the effective teaching the teachers adopt innovative teaching methods. They also use ICT tools to make the teaching more useful for the students. The respective teachers arrange guest lectures for the students. The college also sends the teachers to attend the various, workshop, conferences, seminars, orientation, programs and refresher course to update themselves.

The college regularly takes feedback from the student, Alumni, Parents and teachers. The suggestions from the feedback are analyzed regarding the syllabus and the college takes necessary actions.

Teaching-learning and Evaluation

II Teaching learning and Evaluation

The college adopts the method of admission first come first take. The students in the college are from the remote villages come with the thirst of knowledge. The students are from different sections of the society, irrespective of caste, // and gender. Education for the downtrodden and backward sections of the society is the motto of the institution.

The diversity of the students helps the college to identify the slow learner and advanced learners. The slow learner are identified by the faculties during classroom teaching, interaction with the students, class test and unit test etc. special care is taken for the slow learners. The institution encourages promote teachers in research activities. Seven faculty members are perceiving their Ph.D. To inculcate research aptitude in the students, the teachers involve the education tours, visit, group discussion. The teachers are sent to attend seminars, workshop etc. guest lectures are invited in the college to benefit the students. Evaluation mechanism in the college is robust and transparent. The examination committee has been formed for smooth functioning and examination related grievances.

The college results the teaching and non teaching staff as per the Govt. rules and regulations.

Research, Innovations and Extension

III Research, Innovation and Extension

The college has research committee to motivate the faculty members for research. The committee helps and supports various research activities in the college. The faculty member are publishing quality research papers in the reputed journals. In the last five faculty members are awarded Ph.D. degree of our college. The principal and Dr. Bhimrao Shejule are appointed as Ph.D. supeevisor by the university. Dr. Shejule is also

awarded by Govt. and Non Govt. organization for his contribution in the field of research and educational field.

Late Balasaheb Deshmukh Sawnekar competitive exam center helps and boosts the students to prepare for competitive examinations.

The college has under taken many extension activities with the help of NSS unit of the college. The NSS unit undertakes activities Swach Bharat Abhiyan, Voter Awareness program, Road safety and Traffic management Digital Financial Transaction HIV awarness programs and liquor stop drinking and chewing tobacco

Infrastructure and Learning Resources

IV Infrastructure and learning resources

The built up area of the college is 1220 sqm. There are 14 rooms available in the college including classrooms, libraries, labourites, Principal office, administration, IQAC and /// rooms. The laboratories are equipped with required apparatus. The library and reading room is computerized. There are 4959 books are in the library. LCD projector rooms are used to avail recent technological methods.

The college has play ground for the students. The college CDC monitors the infrastructure, maintaince of the building and furture planning is discussed in regular meeting. The budget is discussed and audited by meetings.

Student Support and Progression

V Student Support and Progression

The students are the centre of the college. We take every step to support students. The college has formed various bodies to support students. The college is dedicated to the holistic development of the students. The scholarship forms of SC, ST, and OBC are regularly submitted to state and national level scholarship departments. Our college promotes and supports students to develop educational values and carrier orientation. The outgoing student are counselled for higher education and other fields of life. There is anti-ragging and Girls sexual harassment cell in the college. The faculty members and committees handle students' grievances successfully. Many students of our college showed their talents by winning state and university medals. They showed their existance in games and sports remarkably and state by winning medals of university existence in games and sports remarkably. The department of NSS provides platform to its volunteers to develop the leadership qualities in them.

Alumni of our college regularly give their contribution in the development of the college. The students council and alumni committee give suggestions in the CDC meeting's

Governance, Leadership and Management

VI Governance Leadership and Management

The Governance, leadership and management are closely bound together. The institution firmly believes in decenteralization of powers. Various committees are formed as per the government rules. The college prepares strategic plans every year and deploy it through various bodies. Effective measures are taken for teaching and non-teaching faculty members. Faculty members are encouraged to attend seminars, workshops and conferences. To upgrade the faculty, the college sends the teachers to attended orientation and refresher courses. The college collects appraisal from the faculty members as per the norms of the university.

The institution conducts audit of the college regularly. The college carries internal audit from chartered accountant at the end of the financial year.

College Development Committee and Internal Quality Assurance Cell are constructed as per the guidelines

Institutional Values and Best Practices

Institutional Values And Best Practices

Our institute is proaclane towards pressing issues such as gender equality –environmental consciousness and sustaintiably inclusiveness and professional ethics.

Institution organizes gender equality promotion programmes and other national programmes like Swachha Bharat, Unnat Bharat, Beti Bachao Beti Padhao, Prime minister's mission and women safety. Energy conservation is promoted in our campus and has installed solar panel, solar heater, rain water harvesting unit, we strictly prohibit the vehicles on Saturday etc., aging differently disabled are facilitated with ramp, wheel chair, separate toilet and other library facilities. The use of plastic is strongly discouraged in the campus. Human values like right conduct, peace, truth, love, non-violence etc. In calculated among students through the NSS, departmental practices besides teaching the whole session is crowded with varied workshops, seminars, guest lectures and conferences too.

College conducted two best practices are:

- 1) Encouragement to rural students in games and sports.
- 2) To earn and to learn

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI VITTHAL RUKMINI ARTS, COMMERCE COLLEGE, SAWANA
Address	SHRI VITTHAL RUKMINI ARTS, COMMERCE COLLEGE, SAWANA TQ MAHAGAON DIST YAVATMAL MAHARASHTRA 445205
City	SAWANA TQ MAHAGAON DIST YAVATMAL
State	Maharashtra
Pin	445205
Website	www.svrcollegesawana.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	HEMANT S HANKARRA O MAHALLE	07236-241333	9764996840	07236-241336	1984vrms@gmail.com
IQAC / CIQA coordinator	SHAIKH BILAL SHAIKH HUSAIN	07236-241131	8459017076	07233-246036	skbilalhusain@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-04-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SHRI VITTHAL RUKMINI ARTS, COMMERCE COLLEGE, SAWANA TQ MAHAGAON DIST YAVATMAL MAHARASHTRA 445205	Rural	5.05	1174

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	Marathi	120	0
UG	BCom,Commerce	36	HSC	Marathi	120	0
UG	BSc,Science	36	HSC	English	120	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				14			
Recruited	0	0	0	0	10	0	0	10	11	3	0	14
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	10	0	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	1	0	0	0	0	0	1
Ph.D.	0	0	0	3	0	0	3	1	0	7
M.Phil.	0	0	0	8	0	0	0	0	0	8
PG	0	0	0	2	0	0	6	1	0	9

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	600	0	0
	Female	278	0	0	0	278
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	106	109	115	105
	Female	36	43	53	43
	Others	0	0	0	0
ST	Male	28	38	26	24
	Female	11	11	13	16
	Others	0	0	0	0
OBC	Male	99	75	111	104
	Female	51	34	73	87
	Others	0	0	0	0
General	Male	111	126	171	163
	Female	43	80	65	89
	Others	0	0	0	0
Others	Male	162	199	171	180
	Female	56	116	42	76
	Others	0	0	0	0
Total		703	831	840	887

3. Extended Profile

3.1 Program

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
116	116	116	116	116
File Description			Document	
Institutional data in prescribed format			View Document	

Number of programs offered year-wise for last five years?

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	03	03	03

3.2 Students

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1044	930	842	839	712
File Description			Document	
Institutional data in prescribed format			View Document	

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
433	380	391	358	331
File Description			Document	
Institutional data in prescribed format			View Document	

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
270	138	127	152	103
File Description		Document		
Institutional data in prescribed format		View Document		

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	16	16	16	16
File Description		Document		
Institutional data in prescribed format		View Document		

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
34	34	22	22	22
File Description		Document		
Institutional data in prescribed format		View Document		

3.4 Institution

Total number of classrooms and seminar halls

Response: 14

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
12.57	14.89	23.30	19.80	19.44

Number of Computers

Response: 23

Total number of computers in the campus for academic purpose

Response: 16

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college runs three programs B.A., B.Com and B.Sc. The college adopts the curriculum of the parent university to which the college is affiliated. The college effectively implement the syllabus of the university. The teachers develop academic calendar, teaching plan. The syllabus is completed within stipulated period. The department of English runs special classes for slow learners. The faculty member invites guest lecturers to make teaching more friendly for the students. The teachers conduct unit test on every unit. At the end of the session and completion of syllabus common exams are conducted. The faculty members identify the slow learner by this seminar, group discussion, poster presentation are arranged in the college. The teachers prepare academic calendar, record of all academic activities, syllabus completion all reports are maintained. Teachers strictly follow curriculum of university. There are two rooms in the college with LCD projectors. ICT tools are used in teaching learning process. Advance learners are encouraged to participate in research activities, poster presentation, quiz competition etc. laboratories are well equipped with necessary apparatus. The department maintain practical records. Library facility are provided to the students. The attendance of the students is monitored the principal and the frequent absent students are informed by sending SMS to them. The teachers collect feedback from the students and alumni. The suggestions of the alumni, parents and students are taken into consideration. The college informs the alumni about the action on their suggestion. The best development of the rural students is the moto of the college. The institution monitors that the mission and objective is achieved.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution strictly adheres to the academic calendar. The college is affiliated to the parent university. The college follows the academic calendar provided to the college. The college also prepares its own academic calendar at the beginning of every year. The academic calendar is utmost to important to fulfil the vision, mission of the institution. It is also helpful to improve the knowledge of the students. The calendar consists of academic curricular, extracurricular and co-curricular activities of the college. The objective of the college, completion of syllabus, teaching plans, unit test, common test examination, practical and social activities can be achieved by making academic calendar. The teacher also prepares

their own academic calendar and maintain academic diary throughout the year. The academic calendar is divided into session, semesters. In each academic session the teachers plan curricular and co-curricular activities. In the beginning of year, the principal conducts meeting of the teacher the senior teacher prepares the academic calendar, time table, exam schedule and it is displayed on the notice board and before the commencement of the examination for the students. According to the time table syllabus is completed by the teachers. Test paper are evaluated and given back to the student to help them find out the lucunas in their answer sheets. Practical's and exams are conducted as per the direction of the university. The principal gives the academic calendar with the teachers in time to time gathering and adheres to it strictly.

- Convey to the students that the teachers result the answer sheets after evaluation.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 0</p>	
<p>1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.</p> <p>Response: 00</p>	
File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 0</p>											
<p>1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	00	00
2018-19	2017-18	2016-17	2015-16	2014-15							
00	00	00	00	00							
File Description	Document										
Institutional data in prescribed format	View Document										
Brochure or any other document relating to Add on /Certificate programs	View Document										
Any additional information	View Document										

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 0**1.2.3.1 Number of students enrolled in value added courses (beyond the curriculum) offered year-wise during last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

The institution has made sincere efforts to integrate cross-cutting issues such as Gender, climate change, Environment Educations, Human Right, ICT etc in to the curriculum. Our college has formed women cell which activity functions throughout the year. It organizes various programmes for women on topics like Women Empowerment in corporation with the local women organization. The organization also conducted antiliqor, all cleanliness programme in the village, Sawana

Climate Change.

Special alteration is given to climate change and Ozone depletion in the college under the supervision of science department and related teachers. The department of science arranges talk on the topic by inviting guests from expert

Environment Education.

Students are motivated to take active part in Environmental Education participating in seminar conferences. International Environment day is celebrated in college on 5th June every year. For B.A. II and B.Com II year university has made environment study compulsory it is also taught in college as a part of

curriculum.

Human Right

Human Right cell is active in the college observe that human right is not violated in the college. Lectures are organized on Women Safety, Anti Raging and Consumer Right with the help of NSS volunteers.

ICT

The institution motivates teachers to use available ICT tools in the class rooms. Like mobile phones, LCD projector etc. to make teaching more effective and fruitful. Teacher and students are sent to attend seminars, Conferences etc. Students are also motivated and given in research related software facilities.

Gender

Women Grievances Cell functions actively in our college. The Principal takes cognizance of the cell himself on there is no permanent lady teachers available in the college. The college organizes various programmes for girl students.

Human Rights

Anti-Raging Cell, Human Right Cell, Minority and OBC Cells are alive in the college. We organize various programmes to create awareness among the students.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: D. Any 1 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

E. Feedback not collected

D. Feedback collected

C. Feedback collected and analysed

B. Feedback collected, analysed and action has been taken

Response: D. Feedback collected

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 71.1

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1044	930	842	839	712

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1236	1212	1212	1248	1236

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
433	380	391	358	331

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The admission process in our college is first come first take. The college has an admission committee which examines the capability of the students. It helps the student's selection of faculty, in selection of optional subjects by asking questions sometimes directly or indirectly the committee judges the interest and capacity level of the students.

The principal takes feedback information from the committee and then decides the future course of planning. It helps to judge the slow and advanced learner students.

The committee organizes common programmes after completion of the admission process. The Principal of the college addresses the students in this programme. So, before the actual commencement of the regular classes the details of the academic calendar and detail information is provided to the students by the principal. The student's capacity and talent is judged on the HSC marks of the students. So in the beginning of the session the slow and advanced learners are identified.

The principal holds regular meetings with the teachers and discusses the performance of the students. He also takes regular feedback forms from the students. The teachers point out the slow learners through the internal assessment and give the Principal information in the meeting. The principal after discussion with the teacher decides the course of action for the slow learners. The teachers are suggested to engage after classes for slow learners. The mentors and mentees regularly meet and discuss the difficulties of such students and help them to overcome these diversities. They encourage and boost their confidence out of class rooms where these students feel free. The college informs the parents of the performance of the students. The college sends SMS to frequent absent students and also informs the parents about it.

Class test examinations are arranged regularly, tutorials and remedial classes are conducted for these students.

Advanced Learners.

The advanced learners are also identified on the basis of their performance in the classroom, in internal assessment, test exam, their involvement in academic activities, Seminar etc. These students are also sent to attend seminars in other colleges and poster presentations. They are provided with advanced workshop knowledge to widen their horizon. Library facilities are also provided to them. The mentor and mentee keep them in touch with new happenings in the field of education, special guest lectures are invited for them. They are given a lead to organize departmental programmes. The advanced learners are also motivated in particular fields like (Soil testing and water analysis etc) They are also taking to visit various fields like liquor factory, Sanchitry parks, Academic institutions, Industrial tour, fish culture etc. Teacher provides personal books,

The department of English encourages and provides various books of literature like Shakespeare Play, Wordsworth and Rabindranath Tagore's poetry and play etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 69.6

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution believes that the students are the center of the college hence every activity in the college is students centric. The all-round development of the students is motive of the college. The college takes (adopts) lecture method which is largely accepted as the best medium of teaching by most of the colleges. The college also adopts other methods of teaching to improve the knowledge of the students like (ICT lecture method) is considered to be best medium of teaching. The drastic change in technology brought about lets of changes in every sphere of life. Education is not exception to these changes. So, the teachers in our college use various kinds of methodologies in teaching which help students to make fool development, their syllabi and also improve their knowledge and skills. Google classroom is formed for creation and transfer of knowledge for enrichment of the syllabus. Teacher arranges programs, MCQS on the Google class room, Science Exhibition, query on syllabus related topic, Poster competition are also arranged.

We form students' councils, to involve students in arranging academic programs more and more. Students are encouraging to take active participation in various academic programs. Student council arrange various programs like quiz, poster presentation, workshop eloquence group discussion field visits industrial visits etc.

The department of NSS arranges various programs to promote social awareness and social responsibility among the student. They are gives platform to develop and generate organizational qualities in them. Our students Tushar Taske and Yogita Taske

Won first prize in eloquence competition organized by Shivaji Mavidyalaya college Amravati. The department of NSS creates the feeling of brotherhood and roots feeling of Nationhood in students. It also helps the students to develop in them the quality of leadership and their personality conducting co-curricular and extracurricular activities.

The department of English organized one day University level Seminal “Teaching English Challenges Before the Teacher of Rural Collages, “on 27th April 2017. The helped to field out common solution to the problem.

In games and sports our students have shown their appearance by winning gold, silver and bronze medals in University level competition and state level competition, our students represented S.G. Amravati University Amravati in inter university competition. The college promotes and encourages the students to take more and more parts in games and sports, especially in wrestling, Judo, volley ball, kabaddi etc, the college encourages the students to participate in.

The institution provides ICT based facilities to all the faculty

members in the college. The faculty member use LCD projectors Inbinet, Google Classroom mobiles to make the teaching more effective. Teachers of commerce, economics, physic, and mathematics use problem solving methodology.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution encourages all the faculty members of all the departments to use ICT based modern and innovative methodology in teaching for better teaching learning process. The teachers use technological equipment along with traditional lecture method to make teaching more effective. These innovative techniques have helped the teachers to make the learning experience of students effective, enjoyable, attractive and attractive. Teacher in our college have been using multimedia devices like LCD projector, computers surprise test group discussion classroom seminars industrial visits. To make the teaching fruitful and result oriented.

The remarkable achievement and growth are found among students by adopting constant and continuous use of innovative teaching methods by all the faculty members.

The teachers try to make lectures more students centric by co-operative learning by means of group discussion role play and technical debate activity in the classroom base on the syllabus, in presentation students are asked to prepare presentation has to be delivered inform of the students and respective

teachers. It helps in enhancing the self-learning abilities and knowledge level of the students. Students are highly benefited by these innovative teaching method particulars are conducted in the field to give them the cumulative knowledge regarding the subjects. Students are assigned different tasks like group assignment. This activity helps to improve self-learning, thinking potential and base values of team work.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 80.31

2.3.3.1 Number of mentors

Response: 13

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 61.87

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 6.33

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 23.2

2.4.3.1 Total experience of full-time teachers

Response: 348

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

Response:

The college is affiliated to S.G.B. Amravati University. The examinations are conducted as per the norms of the university. The college has examination committee. The committee conducts internal examinations separately. The examination committee prepare plan to conduct internal examination effectively in the beginning of the academic year and conveyed to the students in the classrooms by the different departments. The teacher prepares questions papers for the test examination for the respective subject. The result and obtained marks are shown to the students. This helps the students to improve their performance in the main examination. Thus, two test exams for each semester is taken from the students.

The main examination is conducted by the affiliated university in two semesters. The students are informed about the time table and any changed-on website and college notice board. Examination committee plans schedule for final university practice and viva. The committee also plans for smooth examination keeps even on malpractices, misbehavior of the students etc. The Principal ensured that the students are ready for

these examinations. The Principal conducts meetings of all teachers before the commencement of the examination and gets satisfaction from them.

These students who are absent in the practical examination and internal assessment activities on account of sports and NSS programs and other university and state level competitions. They are given separate limit and get the activities done from them. The college strictly follows the directions about the examination from the university. In the year 2019-20 our college organized convocation ceremony in the campus as per the university norms and Maharashtra University Act. Dr. Dipak Thote, Principal Birijlal Biyani Mahavidyalaya Amravati was the guest of honor of this program. The out going final year students from all these programs were given their degrees. The Principal honored felicitated the toppers from each faculty.

The college believes firmly in continuous evaluation of the students for sustainable performance hence a structured evaluation process has been implemented. As per the requirement of the syllabus unit test and class test exam are conducted regularly. The assessment of the students is also based on the students regularly and overall performance.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The college has committed to deal with examination related grievances of the students. The senior faculty member is appointed as convener of the committee. The committee consists of teaching and non-teaching members, helps the students in examination related works. The committee informs the students dates of their practical exams, deadlines of the university exam form submission etc. the committee conducts internal examination, practical, viva, internal assessment effectively and smoothly with in time limit.

Exam related grievances of the students such as admission cards, missed roll numbers, exam discipline, examination misbehavior etc. are solved by the committee. The committee guides the students about the grievances. After the declaration of the university results the students are given information about reevaluation, retotaling etc. Students can apply for photo copy of the answer books to the controller of university exam with in time limit. The student has the right to obtain photocopy of the answer books if they are not satisfied with their results. The Principal of the college occurs in the result. University level grievances are solved by controller of examination and college level grievances are solved by college grievances committee.

Internal examination grievance committee looks after the matter separately. The looks into the matters of internal assessment including planning, preparing of exam time table, conducting to test examination, declaring of marks. The grievances of internal examination are solved

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The institution runs three programs B.A., B.Com., and B.Sc. in the college. The college displays program out comes, program specify out comes and course outcomes on the notice board of on college website. The curriculum of the program and course taught in the college is designed by the affiliated university. The syllabus of the respective program is provided to the students in the classroom. The feedback is taken from the students about the course outcomes and program outcomes. The counselling committee guides the students about further higher education and to take competitive exams like MPSC and others. The college also ensures that during the course of implementation of the plans, designed for program outcomes course outcomes, are successfully achieved. Systematic documentation is maintained to revive the outcomes of the curriculum.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college offers three programs, B.A. B.Com and B.Sc. to the students. The college is affiliated to S.G.B. University and follows the curriculum of the university for these programs. This is informed to the students through the prospectus of the college. The institution strictly evaluates the programs. Attainment of program outcomes program specific outcomes and course outcomes are evaluated by the institution.

- The college evaluate the course outcomes of the on the basis of student's performance in the university examinations.
- Performance of the students in practical's, internal assessment and viva.
- Students participation in community engagement.

- Percentage of students going for higher education.
- Feedback form the alumni regularly taken to see the attachment
- Placement of the students in various fields of life.
- To inculcate human values, universal brotherhood national values, community and social values.
- Students involvement in creativity and innovative activities
- To make the students effected and confident.

The college takes care of the attainment and follows the measurement as mentioned.

The Principal of the college sees the teacher's academic yearly activities like out going student counselling academic during, academic calendar, annual planning etc. IQAC also helps vital role in monitoring the attainment of program outcomes, program specific outcomes and course outcomes.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 40.61

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
189	64	60	17	31

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
308	130	130	105	103

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.85

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

3.1.2.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
09	09	09	09	09

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 1

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	00	00	00

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.08

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	0	3	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	01	02	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Our college is located in the very small village, Sawana and it is surrounded by more remote villages. The atmosphere of the college is pleasant and it is in the womb of the nature. The district is former suicide affected. The village also has many problems. The land is fertile but the farmers do not have much knowledge about the quality of soil, water, marketing of the product etc. So there is much scope for research in such areas. The institution encourages the teachers and students to do research in these areas.

The institution has created ecosystem for innovation and incubation there for creation and transfer of knowledge. Though the institution has very limited resources for research in the college still the faculty members and the students are very much eager in research activities. The faculty member have been publishing quality research papers in state, national, international level conference, seminar and workshops. In the last five years these faculty members are awarded doctoral degrees in their respective subject. The principal and the institution have been continuously encouraging faculty members to do more research as a result. There are two Ph.D. Supervisor from our college, namely Dr. Hemant S. Mahalle and Dr. Bhimrao Shejule he is also awarded D.Lit / Degree from South Africa New world mission dunamis international university research scholars are awarded Ph.D. by the S.G.B Amravati university Amravati

under the guidance of Dr. B.G. shejule and three research scholars are perceiving their Ph.Ds. under the supervision of Dr. Hemant S. Mahalle.

The research committee consists of sinior faculty members continuously monitor the research activities in the college, The committee also encourages the faculty and students to engage in research activities. The college sends the students to participate in “Avishkar” a research competition of the university there our students perform well they are appreciated by the organizing college.

The institution runs Late Babasaheb Deshmukh Sawnekar competitive exam center. The competitive cell invites eminent and experts in the college to guide the aspiring students. The students are provided good and valuable books for their preparation. The principal monitors the classes regularly the in charge teachers maintains the discipline in the students. Many of the student from various department like defense, police, forest, etc. The institution is continuously trying to make the center more useful and efficient.

The girl students are given tailoring parlor training in the college. The alumni of our college Ku. Vaishali bhagwan Chavhan is giving training to the girl’s students of the college. This helps the female students of our college to earn some money.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreached Programmes conducted by the institution through NSS/

NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.) and / or those organised in collaboration with industry, community and NGOs during the last five years.

Response: 8

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	01	01	02

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 1.84

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
26	25	05	05	20

File Description	Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the- job

training, research etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**Response: 0****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning is as follows:

- Ø The college has CDC which frames the policy of institution for the creation and enhancement.
- Ø Adequate infrastructure is provided by the management by considering the strength of the students.
- Ø Our college has required infrastructure and learning resources in the total area of 5.05 acres.
- Ø The built-up area of the college is 1220 square meters.
- Ø Future plan of our college is to get permanent affiliation from the parent university and 12B and 2F.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.

Response:

The following facilities are available in the institution for curricular activities:

- Ø Classrooms: 12 classrooms with adequate facilities.
- Ø Computer Lab with 27 PCs
- Ø Garden with variety of plants and trees
- Ø Library with reading room and various books, reference books, dictionaries and newspapers.
- Ø Separate common rooms for girls

Ø Staff room.

Ø Administrative office.

Equipment for teaching, learning and research:

1) LCD projector 2

2) Printers 2

3) WI-FI facility

4) Scanner1

5) Laptops 2

6) Xerox machine 2

7) Bio –metric 1

Sports:

Ø Necessary equipment of sports is provided to the students for participation in various tournaments.

Ø Separate cabin is available for physical education department.

Ø T.A and D.A. along with sports kit are provided to the students for the participation in inter-collegiate and inter-university tournaments.

Ø As per the norms of the parent university, incentive marks are provided to the students for the participation in the various games.

Ø The students are awarded Rupees 1000 /- by staff members for their Colour Coat achievement.

Ø The students are felicitated by the parent University and our college for their success in the all India Inter University level tournaments.

Outdoor Games:

Ø The college provides its playgrounds for the outdoor games.

Indoor Games:

The indoor games like Chess, Carrom etc. are available in the college.

NSS:

Ø The college has NSS unit with separate department of 50 students including girl students.

Ø The parent university and the college provide financial assistance to the NSS unit for its regular and special residential camp in the

adopted village.

Ø Two teachers bear the responsibility of NSS unit as programme officer and co-officer, organizes various social programmes.

Ø The NSS department provides facility of TA and DA to the students for the participation.

Cultural activities:

Ø The students participate in the youth festival of the parent university.

Ø TA, DA and incentive marks are provided to the students for the participation in various cultural activities.

Ø The students are felicitated for their achievements in the cultural activities.

Ø The students participate in the annual gathering organized by the college.

Communication skill development:

Ø English and Marathi departments conduct guest lectures on communication skill.

Health and Hygiene:

Ø The department of physical education conducts the physical and medical tests of all students as per the direction of the parent university.

Ø The college invites the doctors for conducting the medical test of the students.

Ø Eye and Dental Check-up camps were organized by the department of physical education.

Ø The external examiner is appointed for conducting physical test of the students as per the parent university norms and directions.

Ø The department of physical education provides first-aid-kit and other medical facilities to the students.

Ø The college provides pure drinking water facility to the staff and students.

Ø The college campus is surrounded by trees to keep it healthy for the staff and students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 668277.36

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
262800	14250	116700	113864	15370

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Yes. The College has an advisory committee comprising of four members.

Library Advisory Committee No.	Name Sr.	Designation
1	Dr. Hemant Shankrao Mahalle	Chairman , Principal
2	Dr. Surel J. Zod	Secretary, Librarian
3	Shri. N.D.Tagalpallewar	Member
4	Shri. R.N. Ingole	Member
5	Shri. C.N.Kalkote	Member
6	Ku. Yogita Taske	Student representative

The major initiatives taken by the library advisory committee are as follows:

- Ø Controlling over the proceedings of library.
- Ø Budget allocation for purchasing books and other requirements.
- Ø Finalization of the list of newspapers.
- Ø Resolving students' grievance about library.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: E. None of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.51

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.68	1.07	0.10	0.00	0.70

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students during the last completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching – learning. The strategies adopted for ensuring adequate infrastructure are as follows:

- At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer – student ratio, budget constraints , working condition of the existing equipment and also students grievances.
- Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology.
- Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator

Institute has upgraded the 50 Mbps Jio WiFi Router Internet connectivity. Internet Connectivity is available in library.

Financial Year	Student Strength	IT Facility	
		Specification	Quantity
2014-15	705	Desktop Computer	02
2015-16	839	Desktop Computer	04
2016-17	842	Desktop computer	06
2017-18	935	Desktop Computer,Laptop	10, 02
2018-19	1044	Desktop computer , Laptop	16, 02

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 65.25

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

E. < 05 MBPS

D. 05 MBPS – 10 MBPS

C. 10 MBPS – 30 MBPS

B. 30 MBPS – 50 MBPS

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 28.41

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
8.73	3.23	4.37	2.53	3.77

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. The following initiatives are taken to implement the policy.

- i. The institution has a building construction and maintenance committee to supervise the new construction and extensions needed from time to time and also for the overall infrastructural maintenance of the college
- ii. The college has different committees which are made to look after the maintenance of garden, physical infrastructure, Internet and Wi-Fi facility, cycle stand, parking zone and for library facilities etc.
- iii. For the maintenance and repair of computers, the college take assistance of special technical Experts
- iv. Electrification and water supply system of the institution is being regularly monitored and maintained.
- v. Professor in charges deployed to look after the maintenance and repair of the physical infrastructure of the college like Gardens, canteen, sports ground, library, girls common room, etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	0	0	0	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3.Mechanisms for submission of online/offline students' grievances**
4.Timely redressal of the grievances through appropriate committees

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	00	0	0	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 1.85**5.2.2.1 Number of outgoing student progression to higher education during last five years.**

Response: 5

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 20

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	01	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	01	00

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	00	02	03

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Every year a student council is established in the college under the section 99 of the Maharashtra Public Universities Act, 2016 which was passed on Thursday 08/12/2016 with a view to improve quality of higher education section 99 of the act provides for the formation of student union or associated student body which distinctively called students council. The student council work for the welfare of the students and to promote and co-ordinate the extra-curricular activities of different students. The student council consists of following members. They are from students as well as from teachers. The College student council has members as following, namely 1) The President 2) Secretary 3) one lady representative 4) one representative belonging to scheduled castes of scheduled tribe.5) And form among the staff i) One senior teacher

ii) Director, Physical Education

iii) NSS Program officer

The student council is a representative structure through which students in the college can become involved in the affairs of the college, working in partnership with the management, staff and students for the benefit of the college and its students. The purpose of the student council is to give students an

opportunity to develop leadership by organizing and carrying out college activities. The functions of the Student council is based upon parliamentary procedures.

Various programs are implemented for the progress of the students. Various cultural programs are organized by the students which give them opportunities to bring out the latent qualities, which are very helpful in building their character. The college's expert professors guide the students through various events organized by the Student council.

Participation in the program eliminates the fear of giving a speech before the audience and it also increases of great men also promote moral education among the students.

All the members of the Student council help the Principal in the maintenance of the order and discipline among the students in general and at the time of college functions.

The council serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	00	03	01

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has formed Alumni committee. Ashokrao Deshmukh is the chairman of the committee and the other members are Rajendra Najardhane, Digambar Jagtap, Sunil Narwade, Ravi Rupurkar, Archana Deshmukh, Sangita Deshmukh, Vinod Bande, Nana Deshmukh and Manoj Gore.

Alumni of the college are working for higher positions in many different fields, such as running education society, law and judicial institutions and working as co-ordinator in the centre of journalism and radio. Alumni meeting is held in the college every year. In the meeting the alumni also give some very important suggestions to the college. The committee recommends to fulfil the needs and uses in the development of the college. It helps to establish relation between college and alumni.

The former college students representing themselves in different fields. Shri Rajendra Najardhane was elected as MLA in 2014 from Umerkhed Constituency. Mr. Digambar Jagtap is a teacher at the Zillah Parishad School, he is the director Pushpawati Urban credit society at Pusad. He has also opened his own schools and is running the schools successfully.

The former student of the college, Dr. Dipak Koturwar is the Principal of the college Shri. Shivshakti Arts and Commerce College at Babulgaon. The college alumni Sunil Narwade, Ravi Rupurkar, Archana Deshmukh, Balaji Raut, Chandrashekhar Raut, Suresh Raut, and Gajanan Deshmukh are working as advocates in the legal field. Manoj Gore, local former student works as a reporter for the reputed state level daily newspaper "Sakal". Another pride for college is Amol Uttamrao Deshmukh works as a Station co-ordinator at the radio station in Wardha and has received the National Award for 'Unch Maza zoka' programme based on motivational work for rural women, award was given at the hands of Union Minister India Prakash Jawadekar. Sau. Swati Dalwi has been working as a professor in the Gulab Nabi Azad social work College Pusad.

Vinod Bande, a former student belong to a poor family, now days engaging tuition classes at Pusad and leading a respectable life. Another former student Nana Deshmukh himself a teacher serving at Sawana and started an English medium school in the same rural area and running successfully. Smt Vaishali Chavhan runs tailoring and beauty parlour shop. Miss Sangita K. Deshmukh, headmistress, poets, social worker. She is felicitated for her academic social activities. At the alumni meet, all these former students narrate their experiences from the college days and also suggest remedies and many remedies are discussed in CDC and appropriate decisions are taken considering the importance of the suggestions.

In short the alumni are valuable assets of our college contribute towards the development of the college and the interaction with them has always been beneficial to college. Sharing their experiences with the current students is always helping the students to know the reality of life.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**E. <1 Lakhs****D. 1 Lakhs - 3 Lakhs****C. 3 Lakhs - 4 Lakhs****B. 4 Lakhs - 5 Lakhs****Response: E. <1 Lakhs**

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION OF COLLEGE

To be a premier academic institution of excellence, moulding the students of remote rural part of the region into role models of the society and to make them to be a competent human resource excelling both in academic and values.

MISSION OF COLLEGE

To promote higher education for the marginalized folks of the remote rural area and strive for the all-round development of our competition with almost confidence by imparting scientific awareness and by strengthening their inner conscience and human values to inculcate discipline through institutional practice. To make our students more responsible citizen.

The college has an integrated framework for quality assurance of both academic and administrative activities in the forms of various cells and academic bodies. Committees are formed on the college level such as Admission Committee, Time Table Committee, NSS Committee, OBC and Minority Committee, Counselling Committee, Sports and Discipline Committee, Anti Raging Cell, Girls Sexual Harassment Cell, Right to Information Cell etc. All these committees' function in tune with the I.Q.A.C. under the guidance of Principal. Records of these committees and cells are maintained. The committees strictly follow the regulations and function on the direction given to them. Administrative committee looks into the matters of SC/ST students' scholarships and others matters. Before the conduct of any academic event meeting would be conducted and various committees are formed for the smooth and successful conduct of the event. Faculty members help other committees to develop unity with each other.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution has a practice of participative management. The college provides the better opportunity to all the participating in the decision-making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic

Head, the case study related to such Participative management is stated as follows:

College Development Committee/ Local Management Committee

Name of the statutory committee	Roles and Responsibility	Composition
College Development Committee/ Local Management Committee	As per Maharashtra Public Universities Act, 2016 (Mah. Act No. VI of 2017) clause 97	
Student Council		
IQAC committee		
Anti-ragging committee		
Grievance redressal committee		
Library committee		To maintain and develop learning resources
Examination committee	To conduct internal and university examination activities	Faculty member, administrative
Admission committee	To plan and implement admission promotion activities	Faculty member, administrative
NSS Committee	Cultural and Sports	Faculty member

A) During affiliation process all departmental heads are requested to send their proposals for commencement of new courses and they are inculcated affiliation date.

B) N.S.S. camp is held once in a year, the N.S.S. committee conduct sa meeting to decide the place/venue, dates and that is provided as per the convenience and discussion with the principal. The responsibility rests with the N.S.S. programme officer. The decision between participative the service of meeting is conducted to arrive the decision

C) The examinations are carried out periodically throughout the year for which there is separate examination department.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institution has a perspective plans for the future development. In the beginning of each academic session strategic plan is prepared focusing on college Vision and Mission. The Principal forms committees after the discussion with the top management Heads of the departments and staff members. It covers almost all the activities curricular, co-curricular and extracurricular. The committee monitors all the activities and the activity to be taken during the coming academic year. The plan consists of different aspects for the proper functioning of the college such as teaching learning, academic and infrastructural development. The college involves students in the activities like Seminar, Guest Lecture, Sports, NSS and Social activities.

The college has perspective plans as

1. Construction of building, Classrooms, laboratories, library etc.
2. Enhancing Communication Skills specially in English through Spoken English Class.
3. To increase the participations of the students in various university and state level competition.
4. To Promote research activities among the teachers and students by sending them to attend refresher orientation programs etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Organizational structure of the institution including governing body administrative setup and functions of various bodies service rules, procedures, promotional policies as well as grievance redressal mechanism.

The college is run by Shri. Shivaji Shikshan Sanstha Pused Dist. Yavatmal. The management executive committee of the college takes decisions, plans and it is executed by the principal of the college. The Principal is academic and administrative head at college level he monitors the day to day affairs of the college and executes all plans.

College development committee is as per the guidelines of the university. It is responsible for strategic planning approval of budget and supervision of the college related matters.

I.Q.A.C. is formed in the college as per the guidelines of NAAC. It ensures internal quality for catalogic action to improve the academic and administrative performance of the college. The principal also forms various bodies for smooth functioning of the college.

The service rules are as per the norms of HRD Ministry and as per the rules of Government of Maharashtra. Standard code of SGB Amravati University Amravati. The staff recruited as per norms of UGC and Maharashtra University Act. The advertisement is approved by university and Higher Education Department of Maharashtra Govt. The services are made confirmed on the compulsion of probation period. The promotions to non-teaching staff is given as per act of Maharashtra Government.

As per the direction Grievance Redressal Cell, Girls sexual Harassment Prevention Cell, Anti Raging Cell etc are formed in the college to solve grievances as well as to promote duties and responsibilities. A suggestion / complaint box is placed in the campus to receive complaints.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: E. None of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**Response:**

The institution supports the teaching and non-teaching staff by providing them, academic financial and infrastructural facilities to enhance their efficiency.

- The college takes initiative to enroll staff member in GPF/DCPS schemes as per Govt. Norms
- Medical reimbursement facility is available for teaching and nonteaching staff members. It is sent to concerning authority and follow up is taken.
- Duty leave, leave to attend refresher and orientation courses, leave to attend workshop, Seminar and conferences.
- Gratuity: Up gradation of domain knowledge by encouraging faculty along with financial assistance for attending Seminars and workshop etc.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description**Document**

Upload any additional information

[View Document](#)

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 5

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	2	1	01	0

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

As per the direction of the U.G.C, Govt. of Maharashtra and S.G.B. Amravati University our college has

implemented Performance Appraisal system for teaching and non-teaching staff to maintain and submit dairy to the principal at the end of each year. It includes the following/

1. Teaching, Learning and Evaluation related activities.
2. Annual Teaching Plan.
3. Co-curricular, Extension and professional related activities.
4. Research, Publication and academic contribution.
5. Textbooks and Reference books.

Teaching and non-teaching staff submit appraisals at the end of the session. The review of appraisal report is taken by management. This is communicated to the management through the principal after the evaluation of the appraisal. The strength and weaknesses are discussed and final discussion is taken for increment and promotions.

On the basis of API score teaching faculty members are recommended for placement. The appraisals are taken to motivate and guide faculty members for quality research publications.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Finance Audit

The charter accountant audits the section every year. Bills and vouchers are checked and verified thoroughly. Any discrepancy is found it is brought to the notice of the principal.

Academic Audit

The college development council discusses and analyzes the subject wise result in its meeting. The teachers having unsatisfactory results are pointed out in the meeting and decision are taken for instructing those respective teachers for better perform and improvement Internal Audit. The internal audit system is in the college to approve all expenses. The principal of the college approves the expenditures.

External Audit

The college management appreciated on external auditor which performs audits at the end of the year and

gives statement to the college. Account books are prepared as per statutory requirement and audited by the charter accountant. The Principal, LMC, COC and Head of the Department prepare budget which includes laboratory equipment, stationary, electricity, maintenance costs, furniture etc. The LMC and CDC improve the budget. All is audited at the end of every financial year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college has C.D.C to monitor effective utilization of funds for infrastructure and development. The college is 100% grant in aid. Non salary grant is stopped by the Govt. of Maharashtra. Tuition fees from the students are deposited in the banks and is used for other expenditures like purchase of books, sports, laboratory equipment, furniture etc. The difficiet in expenditure if any, the college barrows form the management.

The college development committee of the college prepares budget of expenditure after discussion in the meeting at the beginning of every financial year. The member of the committee approves the budget after discussion. The institution takes final decision about budget. The institution reviews the

budget and approves it. In addition to this the institution audits the accounts from chartered accountant at the end of every financial year.

The college includes the following heads in the annual budget. To upgrade the faculty members. They are allowed to attend the conference, workshops, seminars etc. In 2017-18 our college has constructed classrooms, purchased furniture and laboratory equipments.

Therefore the movability of funds is important for the development of the college. If the movability is in right direction then the success and progress become easy and sure.

Our alumni donated 26 thousand rupees in the year 2018-19 Which the college has used for the purchase in competitive centre of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance System

The internal quality assurance cell is formed in the college as per UGC guidelines. The internal quality assurance cell has significantly contributed in quality assurance planning and process. The senior faculty members of the college from all the departments are representatives in the internal assurance cell. The IQAC suggestions are students centric. Besides traditional teaching learning method. IQAC of our college suggests teaching learning process with innovative and creative teaching and learning evaluation methods to attain the objectives of the institution. The IQAC is formed on 10/07/2017

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic in travels through IQAC setup as norms.

- 1.The IQAC visits various department and discussion with the heads of the department about completion of syllabus.
- 2.The IQAC of our college monitors the teaching learning process of every department.
- 3.The IQAC suggests to all the faculty members to increase of ICT tools in the teaching learning to make teaching more effective and get the objective of the contribution attainment
- 4.The IQAC organises department at meetings to review the structure of teaching learning process

according to academic calendar of the institution and give required suggestion to the faculty members.

5. The IQAC suggests the faculty members to involve in social activities.
6. The IQAC suggest the faculty members to organizes guest and expert lectures for the students.
7. The IQAC suggest to organize seminars, workshop and conference.
8. The IQAC analyses the feedback of the students, Alumni and parents submits the reports to the Principal for further action.
9. The IQAC creates the feedback mechanism for students teachers, parent and alumni.
10. The IQAC deiscusses results of all the teachers.

SHRI VITTHAL RUKHMINI ARTS, COMMERCE AND SCIENCE COLLEGE SAWANA

Tq.Mahagoan Dist. Yavatmal Pin 44520

Year 2017-18 to 2018-19

Internal Quality Assurance Cell

Sr. No	Name of the Members to be Nominated	Designation
1	Shri. Dr.Hemant S. Mahalle	Principal, Chairma
2	Shri. Anirudha Vijayrao Patil (Chondikar)	Management Represen
3	Shri. A.K. Waghmare	HOD
4	Shri. R.N.Ingole	Teachers Representa
5	Shri. V.S. Chavhan	Teachers Representa
6	Shri. B.B. Sarsamkar	Non-Teaching Represe
7	Shri Shubhashrao Deshmukh	Local Member
8	Shri Shivajirao Deshmukh	Local Member
9	Shri Shaikh Bilal Shaikh Husain	IQAC Co-ordinato

10	Niraj Wankhede (2014-15) Akshay Khade (2016-17) Tushar Prabhuji Taske (2017-18) Yogita Prabhuji Taske (2018-19)	Students Representa
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File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- 1.The IQAC visits various department and discusses with the heads of the department about its completion of syllabus.
- 2.The IQAC of our college monitors the teaching learning process of every department.
- 3.The IQAC suggests to all the faculty members to increase their of ICT tools in their teaching learning to make the teaching more effective and get the objective of the //
- 4.The IQAC organises department meetings to reviews the status of teaching learning process according to academic calandar of the institution and give the suggestions to the faculty members.
- 5.The IQAC analysis the API of the faculty members and motivates them to paresh more research paper in journal having good impact functions.
- 6.The IQAC suggests the faculty members to involve in social activities.
- 7.The IQAC suggests the faculty members to organise guest/expert lecture for the students.
- 8.The IQAC suggest to organize seminars, workshop conferences.
- 9.The IQAC analysis the feedback of the students, Alumni and parents and submit the report to the Principal for further action.
- 10.The IQAC creats the feedback mechanism for students teachers, parents and Alumni.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Safety and Security

The institution is particularly sensitive about the safety and security of female students and staffs. Takrar Nivaran Committee has been constituted in the college under the sexual harassment of women at workplace . Takrar Nivaran Committee meets on need basis to address any complaints from students, teaching and non-teaching members and take necessary action. College also provides an “ Student Redressal Committee ” to render the students problems. The Police patrolling time to time whenever facing the problem on road to reach the students to the college from bus station, Sawana. The college building is under the continuous surveillance of the authority through CCTV cameras placed at different strategic positions. Various women awareness programmes are organised by college also felicitate the women and girls students for their remarkable work and achievements .

Counselling

The Institution is committed to providing effective counselling by teachers. All Teachers of the institution act as counsellors to identify and resolve any crisis faced by the students, especially the female students and students from the weaker sections of the society. On the campus, counselling is provided to all the candidates approaching to the teacher and personal counselling to needy who approaches to any faculty of the institute.

Common room

We have common room for girls, there is a room for staff recreation like chess, caroms etc. Girls' Common room with attached washroom adjacent.

Common Room :

Photo : Girls common room having facility of sports

7.1.1 Safety and Security

He gave detailed information about the safety for GIRLS. He emphasized on how the girls should be additional cautious while using social media, especially before sharing any personal information and photos to someone unknown.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

CRITERIA-VII INNOVATIONS AND BEST PRACTICES

Environment consciousness:

The students and faculty are encouraged by the NSS unit to keep the campus green by planting more trees and making the campus plastic free zone. Though there is no formal green audit system, the entire building of the institution is designed by the architect in considering the maximum utilization of the natural resources. All the class rooms are well lit with natural light and very well ventilated.

Solid waste management:-

The College has a suitable waste management system for wet and dry garbage also have management system for safe disposal of toxic and hazardous chemical wastes from the laboratories. Some other methods were also implemented to reduce the solid waste such solid wastes are buried at micro analysis in view of reducing chemical utilization. We also use Grampanchayat dumping ground to dispose useless material.

Water harvesting

The college has adequate facilities for Rain water Harvesting.

Liquid waste management:-

Soak pits method are applied for the disposal of liquid waste from science laboratories to prevent direct discharge into environment, for which we have applied the filtration process in which hazardous component are absorbed in silica column Followed by charcoal column and layer of pieces of bricks.

E-waste management:-

E-waste is hardly generating in institute on minor level. But we have store room for E-Waste.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: E. None of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

"YUVA MAHITI DOOT"

The Maharashtra State Government has taken a project of Directorate General of Information and Public Relations, with the support of UNICEF and active participation of Higher and Technical Education Department has started "YUVA MAHITI DOOT" initiative. The purpose of this initiative is to increase volunteerism among youths and to disseminate information about various Government Schemes directly to the prospective beneficiaries through the students at graduate and post-graduate level in different streams in colleges all over Maharashtra. The government schemes which need to reach the prospective beneficiaries, will be taken to them through the enthusiastic youths' through this initiative. This program was conducted for giving all government scheme through online app to the needy people with the help of NSS volunteers. In this Mr. Gajanan Shinde gave all the information regarding app and appeal volunteers to enrol. prof. Rahul N. Gaikwad was actively co-ordinate this activity.

Medical camp and Medicine distribution.

Medical camp is organised at Malkinhi by our college NSS unit. to carry out a limited health intervention amongst the underprivileged community. The native people attend this camp to get free check-up and treatment. Getting the appropriate kind of health checkup is vital for every human being and while considering it, some important factors like age, lifestyle, family background, and risks are taken into account.

A team of doctors examined nearly 125 patients and distributed free medicines among them in the camp. Various investigations were carried out as per the requirement of patients during this time. so much efforts for this camp was taken by Dr. Seema Mahalle.

At Malkinhi during NSS camp organised the program of eye check. For this Dr. Shubham Jadhav was invited. Nearly 100 patients check up their eyes.

Department of zoology Students during NSS camp did a wonderful project of getting the villagers of remote village tested and given Blood Group cards. Each villager was brought to the camp his blood was taken, tested, blood group ascertained and a blood group card issued to each and everyone who came to the camp.

Department of chemistry organized 1 day workshop on Soil analysis. College is situated in rural area and most of the people are farmers. A proper soil test will help ensure the application of enough fertilizer to meet the requirements of the crop while taking advantage of the nutrients already present in the soil. The aims of *soil analysis* are, To determine the level of availability of nutrients or the need for its introduction. To predict the increase in yields and profitability of fertilization.

At Malkinhi during NSS camp by the department of chemistry students and faculty member organised water analysis activity. For analysis they collect the water sample from borewell, well, and other sources of water. When result come it was observed that parameters of water shows that drinking water was not suitable for drinking purpose. But further some process on water it would be suitable for drinking.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days.

The institution practices pluralist approach towards all religion functions and encourages the Students and faculty to showcase the same. Staff and students get to know the importance of national integrity in the country in general and their role in To develop constitutional obligations: i. e LIBERTY,EQUALITY,FRATERNITY,SOVEREIGNTY, SOCIALIST,SECULAR,DEMOCRATIC,Into student and teachers and society.and To aware the student, teacher and society the fundamental rights in the constitution..To value and preserve the rich heritage of our composite culture. Institute organizes various programs, National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm

1] **Teacher's Day** on Birth Anniversaries of (Dr. Sarvpalli RadhaKrishnan niversary)

2] 5th September **Mahatma Gandhi Birth Anniversary.**

3] 1 July, **Vasantroa naik** birth ceremony,

4]12 Jayanti

5]19 February, **Shivaji maharaj Jayanti**

6] 14 April, **Dr.Babasaheb Ambedkar** Jayanti.

7] 6 , February **hutatma Jayanti.**

8] 26th January Republic Day- **Republic Day** is celebrated on January 26 to

. On this day, flag-hoisting and which are followed by “constitution awareness program” in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. To abide by the constitution and respect its ideals and institutions, the National Flag and the National Anthem

9] 15th August **Independence day**- It is celebrated every year in institution. event marked with the flag hosting To cherish and follow the noble ideals which inspired our national struggle for freedom. To defend the country and render national service when called upon to do so.

10] 30 nov, celebration of **constitution day**.To uphold and protect the sovereignty, unity and integrity of India.

11] 5 jun, **world environment day**.To protect and improve the natural environment.

12] 23 feb ,karmyogi **sant gadge maharaj** Jayanti.

13] **Woman awareness** program.to renounce practices derogatory to the dignity of women.

14] 28 feb, **science day**. To develop the scientific temper, humanism and the spirit of inquiry and reform.

15] .

To strive towards excellence in all spheres

16] **Computer awareness** program.

17] 21 june, **international yoga day**.

18] Program on **stop addiction**.

19] **Cleanliness** rally and stop open defecation rally.

20] Program on **Rural student digitally educated**.

21] Workshop on **child and woman anti voilance act**.

22] **Tree plantation** program

23] Program on **Envolment of woman in developing nation**.

24] **Kerala flood victim help** rally in sawana.

25] Death anniversary of **Bajpayji**.

26] Clean india and **Save girl child and educate**.

25. 8 march,.

26. 1 dec, **Awareness on Aids**.

27. Program organized on **C.C.T.N.S is facility provided by police to citizens**. To safeguard public

property and to abjure violence.

28.program on **child development and woman protection Act.**

29] 12, August **S. R. Ranganathan** Jayanti.

30] Mahaparinirvan Din

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: D. 1 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

College has cultural committee to facilitate these programs along with students. College celebrates with great fervor the national festivals, birth anniversaries and memorials of great Indian personalities. Mahatama Gandhi Jayanti is celebrated on October 2nd.

Independence Day is annually celebrated on 15th August, as a national festival commemorating the nation's independence from the United Kingdom on 15 August 1947.

Republic Day honours the date on which the Constitution of India came into effect on 26th January 1950. Republic day is celebrated on 26th January every year and behalf of our college we felicitate the students for their achievements.

The most loved President APJ Abdul Kalam's birthday is celebrating as Students' day on October 15th. Dr. Babasaheb Ambedkar Jayanti is celebrated on 14th April to commemorate the memory of Dr. B. R. Ambedkar. Sant Gadge Baba birth anniversary is celebrated on 23rd February. He was social reformer from the Indian state of Maharashtra. He is source of inspiration for various political parties and non-government organisations. Chhatrapati Shivaji Maharaj birth Anniversary celebrated on 19th February. Vasantrao phulsing Naik birth anniversary celebrated on 1st July. He is considered the father of the Green revolution in Maharashtra. He was a former chief minister of Maharashtra. Swami Vivekananda birth anniversary is celebrated every year as a National youth day on 12th January. Dr. Sarvepalli Radhakrishnan birth anniversary celebrated on 5th September as a Teacher's Day every year to develop a value of respects for teachers among students. in that we felicitate teachers of our college for their remarkable achievements. Savitribai Phule, She is regarded as the first female teacher of India. Her birth anniversary is celebrated on 3rd January. On 19th November Ekta diwas is celebrated on the occasion of Indira Gandhi's birthday. She is first women PM of India. Hutatma Day is celebrated every year on 30th January. Homage is given to Former Prime Minister Atal Bihari Vajpayee on 22nd August 2018 by institute.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice -I

Encouragement to Rural Students in Games and Sports

Objectives

1. To provide the platform to show the talent in games and sports.
2. To make the rural students sporty.
3. To inculcate the team spirit in the students.

Context

The college follows the footsteps of the founders of the institution and try to help the students in the best possible capacity. Keeping in mind the college staff try to help our students in various forms whether it is distributing books, uniforms of the college, paying the examination fees of the poorest and marginalized. Our college bear all the expenditures of the students taking parts in various games and sports competition at university and state level. The college provides the sports person of our college, sports kits. The college also gives concession in admission fees. Our college gives books to these players (sports persons) the college also gives Cash prize to the medal winners at university and state level competitions. Our college sends the wrestling students to attend training campus, bearing there expenditures. We believe that sound mind lives in sound body so the college takes care of diet of our sports students.

The Practice

Shri Vitthal Rukmini Arts, Commerce college is located in Sawana village, this village is second largest populated village in Mahagaon Tahesil. The villagers earn their livelihood from farming and labouring on the fields. The parent institution of the college is Shri Shivaji Shikshan Sanstha Pusad. There are 14 primary, high school and junior colleges are run by the institution. The main purpose behind running this educational institution is to provide education to the marginalized, economically backward class of the society. Shri Vitthal Rukmini college is started in 1984 to provide higher education to the children of these people. The college is surrounded by small and remote villages. It was the wel cherished desire of our elders. Late Balasaheb Deshmukh Savnekar every possible facility especially for girl students.

Evidence of success

In the last five years, our students won gold medals in wrestling and judo games. At University and National level. Ku. Mahima Rathod female wrestler and footballer seema Deshmukh, Rameshwar Taktode and Deepak Gajanan Hanwate won medals. Mahima Rathod is the daughter of a farmer, she lives in a very small village wrestler of our college won gold medal in the year 2018, 2019. Ku. Meenakshi Deshmukh of our college represented the parent university in football at Gwalior in the inter university tournament. The institution felicitated these female sports persons and feel proud of their achievement in the field of games and sports. In harmonium our student Rameshwar Taktode and Deepak Hanwate won first prize in the state event and represented Maharashtra at Krukshektra, Haryana.

Problem Encountered and resources required

The institution believes that with the academic education the students from rural areas be given opportunity in the field of games and sports. The rural youth do not get opportunity to show their talent in games and sports elsewhere. They need proper coaching. The director of physical education gives instruction to the students. The objective of college is the holistic development of the students. The sportive spirit among the students helps to develop their personality it is also team spirit and harmony in the students. The students also do not bear to pay the heavy expenditure on game and sports. The college is the only place for them where they can get opportunity to show their talent without paying much on games and sports.

Best Practice -II

To Earn and Learn

Objectives

1. To provide the facility of higher education to the rural girls
2. To make the girls students self-sufficient.
3. To make the girls Skill full.

Context

The college is continuously thinking over the welfare of the students. The economic background of the students is serious concern for the college. The Principal of the college holds dialogue with students regularly. The students blame their financial conditions regularly. The students blame their financial conditions before him. Some of the girls students go on fields for their bread and butter. Since 2017 the Principal / College started working on it. The college decided to give the girl student tailoring and beautification training after the regular classes twice in a week. The college appointed a lady tailoring and beautification trainer. As a result, students started the delivering work at their hours in their free time. They are now making some money out of it. Sau. S.G.Govindwad and Vaishali B.Chavhan are mentor tailor and beautification training.

The Practice

Similarly, the college helps the students whose parents are farmers and committed suicides. The college helps such students by paying their examination fees. College gives admission on priority bases to these students. They are provided free uniforms and books. The college stands firmly behind such students. The faculty members encouraged and carried awareness programs for the education of this social curse. This is not only helping the student to make the education easily but also providing helping hand to the parents. They have released the financial burden of education from their parents' shoulder. Though this training course is not recognized one but it is proving as a blessing for them. The college is thinking to widen it on large scale.

Evidence of Success

The result is encouraging us to move forward with double energy at present we have two sewing machines available for training in the college. In future we will increase the number of machines and accommodate for more students. So that it will help our students in their future life too if they do not get government or non-government permanent jobs. They will equip themselves with earning skills. The college does not charge any fees from the students. It is absolutely free. The college bears the expenditures.

Problem Encountered and resources required

The sources are very limited to provide such training to the girls. The college does not have much fund to spend on such activities. There should be more sewing machines available for them. Cosmetics are very costly. The college does not charge any fees from them for the cosmetics.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution is aware of the social obligations on us. Apart from education there are many social problems pervading in this area the most important is illiteracy among women. We feel that this is root cause for all the problem. The NSS unit of our college surveyed in the villages where the annual camps are held. The NSS unit found in their surveys that the pregnancy awareness is utmost need among the rural women. The women of the villages do not have any knowledge about the precautions to be taken during the pregnancy. The girls of the NSS unit with the help of Asha workers surveyed the pregnant women. They were asked about the diet during pregnancy required and essential physical exercises rest other related questions. But after the analysis of the survey it is found that the rural women need help during the pregnancy. The college organized medical camps for the pregnant women in Malkini and Veni villages. The lady doctors were invited for check-up. The doctors did check-up of pregnant women at Veni in the year 2018-2019. Pregnant women were examine at Malkini. The doctors after the examinations of the rural women suggested the following advices for them.

1. Intake of balanced diet.
2. Need to do physical exercise regularly.
3. Regular examine health condition.
4. Maintain Monthly report of the examination.

The another Distinctiveness of our college library is open for Native people in Sawana.

The college library is kept available to the books. The rural male and female utilize the library. The women of the village read spiritual books from the library. Our librarian keeps the library open on Wednesday and Saturday after the regular classes. The librarian takes feedback from them and made the demand available for them.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

To make teaching more effective Internet and ICT tools are used. A good library with 2896 books, magazines makes teaching and learning process more enriching. The learning process is made student centric by interactive and experimental learning method. Continuous and comprehensive evaluation of the students is conducted through unit tests. Seminars, projects viva-voca etc. The college magazine “Antarang” provides a canvas to give expression to the hidden creative potentialities of our students. A research committee is in existence to facilitate and monitor the research activities of the faculty and students.

The college is spread over 5.05 acres of land with in adequate infra structural facilities to carry our curricular, co-curricular and extracurricular activities. Students support scheme like Student Aid Fund, Student’s Welfare Fund, Students Safety Insurance, Earn and Learn scheme are made available in the college. The career guidance and counselling cell, in association with Balasaheb Study Circle have been immensely contribution for the placement of our students.

Our parent body Shri. Shivaji Shikshan Sanstha Pusad is committed to the physical, intellectual, emotional, social and spiritual development of our students. Keen care is taken by the society for the efficient and effective transaction of the teaching and learning process.

For quality assurance and maintenance, various administrative bodies, like CDC, staff council and student’s council are established. Different society-oriented activities are undertaken by the college NSS to imbibe the sense of social commitment and national integration among the students. All kinds of sincere efforts are taken by the management and the faculty to achieve Vision, Mission

Concluding Remarks :

Our college is the only reputed college in the Mahagaon Tahasil. The college is established with a mission and objective. The college has become an eminent centre of higher education in the remote rural area. The staff of the college is highly qualified. The parents are fully satisfied with the college and believe that the security of the girls is satisfied in safe hands. The college is striving hard to achieve its mission and objective.

The college maintains academic calendar, teaching learning and evaluation. Yearly plans are strictly followed by the college. The college promotes ICT tools in curriculum activities in teaching learning process. The teachers continuously evaluate the performance of the students. Test exam, unit test, practical’s, group discussion, poster presentation are regularly conducted to assist the slow learners and advance learners.

The college encourages teachers and students to develop research culture. The teachers have been publishing quality research papers in reputed journals, conferences and seminars etc. The college has also organised one seminar by the department of English. The library and laboratories are equipped with good required apparatus.

The infrastructure of the college is sufficient biological garden, two LCD projector rooms, classrooms, seminar hall are available in the college.

The representation of our students in games and sports is notable. The placement of our student in various government and non-government organization is satisfying. The college development committee prepares annual budget and gets it passed in CDC meeting. The faculty members are the members of CDC. The accounts of the college are audited by chartered accountant at the end of every financial year.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p> <p><i>3)Employers</i></p> <p><i>4)Alumni</i></p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: D. Any 1 of the above Remark : Only Teachers considered as the feedback from Alumni is not related to design and review of syllabus.</p>																				
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: D. Feedback collected</p>																				
2.1.2	<p>Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>725</td> <td>634</td> <td>604</td> <td>626</td> <td>549</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	725	634	604	626	549	2018-19	2017-18	2016-17	2015-16	2014-15					
2018-19	2017-18	2016-17	2015-16	2014-15																	
725	634	604	626	549																	
2018-19	2017-18	2016-17	2015-16	2014-15																	

433	380	391	358	331
-----	-----	-----	-----	-----

Remark : Revised counting the no. of students admitted from SC/ST and OBC category as per the authorized supporting document attached.

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	03	00	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

Remark : Dr. B.G. Shejule is counted for the entire five years as he received PhD in 2008. Degree certificates of other teachers are not attached.

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
26	14	07	19	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	0	3	2

Remark : Considered only the UGC approved journals whose ISSN numbers are present in the list of UGC journals.

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	01	01	02	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	01	02	00

Remark : For the year 2018-19, no such cover page found which is matching with the list of books attached so the input cannot be considered for this year.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	03	03	01	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Remark : Awards are not considered as attached e-copies of award letters are not for the extension activities and not to the institution.

3.3.3 Number of extension and outreach Programmes conducted by the institution through NSS/ NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.) and / or those organised in collaboration with industry, community and NGOs during the last five years.

3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
08	09	07	06	06

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	01	01	02

Remark : Detailed program reports are not attached. Considered few programs based on the photographs attached with banner in the next metric 3.3.4

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
65	55	65	60	55

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
26	25	05	05	20

Remark : As some programs are considered in metric 3.3.3 based on the photographs (with banner) attached here, some no. of students are also counted as seen in the photos.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 14

Answer after DVV Verification: 0

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
68235	115645	109668	00	84749

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0.68	1.07	0.10	0.00	0.70
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Remark : Converted the amounts into Lakhs and considered the expenditure on library books as given in the audited statements.

4.2.4 Percentage per day usage of library by teachers and students during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 28

Answer after DVV Verification: 0

Remark : Technology is not used till the last year, as clarified by the HEI.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
872527	323115	437407	252584	376772

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8.73	3.23	4.37	2.53	3.77

Remark : Converted the amounts into Lakhs.

5.1.1 Average percentage of students benefited by scholarships and freships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and freships provided by the Government year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
390	276	342	369	348

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0	0	0	0	0
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Remark : Neither sanction letter of scholarship/freeships nor Year-wise list of students benefited in such scheme are attached.

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	02	02	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	0	0	0	00

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	1	2	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	00	0	0	0

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progression to higher education during last five years.

Answer before DVV Verification : 57

Answer after DVV Verification: 5

Remark : Only 5 proofs attached.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities

at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
02	04	00	02	03

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	00	02	03

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	07	00	30	23

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	00	03	01

Remark : No detailed report/circular attached, considered counting the events w.r.t particular dates mentioned in the data template and as per the photographs attached with banner mentioning the years of events.

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: E. None of the above

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	02	01	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	2	1	01	0

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	00	00	00	00

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: D. 1 of the above

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D.1 of the above

7.1.5 **Green campus initiatives include:**

	<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>03</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>116</td> <td>116</td> <td>116</td> <td>116</td> <td>116</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	03	03	03	03	03	2018-19	2017-18	2016-17	2015-16	2014-15	116	116	116	116	116
2018-19	2017-18	2016-17	2015-16	2014-15																	
03	03	03	03	03																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
116	116	116	116	116																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p>																				

2018-19	2017-18	2016-17	2015-16	2014-15
762	675	609	642	551

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
433	380	391	358	331

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
311	139	132	109	103

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
270	138	127	152	103

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	34	22	22	22

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
34	34	22	22	22

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2061392	2329772	2882227	2680372	2556157

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12.57	14.89	23.30	19.80	19.44

4.3 **Number of Computers**

Answer before DVV Verification : 27

Answer after DVV Verification : 23

4.4 **Total number of computers in the campus for academic purpose**

Answer before DVV Verification : 7

Answer after DVV Verification : 16

NAAC