YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHREE VITTHAL RUKHMINI ART,S,COMMERECE & SCIENCE COLLEGE SAWANA
• Name of the Head of the institution	Dr. HEMANT SHANKARRAO MAHALLE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07236241233
• Mobile No:	9764996840
• Registered e-mail	1984vrms@gmail.com
• Alternate e-mail	svrcchemistry419@gmail.com
• Address	SHREE VITTHAL RUKHMINI ART,S,COMMERECE & SCIENCE COLLEGE SAWANA TQ.MAHAGAON DIST.YAVTMAL
• City/Town	SAWANA
• State/UT	MAHARASTRA
• Pin Code	445205
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**SANT GADGE BABA AMRAVATI UNIVERSITY AMRAVATI**
• Name of the IQAC Coordinator	**Mr, SHAIKH BILAL SHAIKH HUSAIN**
• Phone No.	**07233246036**
• Alternate phone No.	**9422167795**
• Mobile	**8459017076**
• IQAC e-mail address	**skbilalhusain@gmail.com**
• Alternate e-mail address	**mahalle_hemant@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://svrcollege.com
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	YES

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.64**	**2020**	**22/02/2020**	**22/02/2026**

6.Date of Establishment of IQAC	**10/07/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	ONE	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Annual planning
Conducting IQAC meetings and staff meetings
Making of fourfold committees
Making academic calendars
Academic and administrative audit

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC of the college adheres to the annual plan chalks out at the beginning of every academic year	The IQAC conducted a meeting on 20 -10-2019 to chalked out annual plans
IQAC examines the results	The results of the college are improved or satisfied
IQAC examines the academic diaries of the teachers	The college remained closed because of COVID-19 pandemics so the academic diaries were not prepared by the faculties
IQAC does academic audit	IQAC did not do the academic audit for the years 2019-20
IQAC conducts its meetings to discuss various academic issues with the teachers	Teachers did various orientation and differential courses workshop during the year 2019-20
IQAC recommends the demands to the CDS	CDC took 5 issues of the IQAC in the meeting
IQAC insists on and instigates the teachers to optimum use of ICT tools	Faculties took the online class through online mode by zoom meet and use various software
IQAC suggested the teachers do more research work	Faculties published research papers in UGC-listed journals
IQAC focuses on the overall development of the institution	On the IQAC demand management provided physical infrastructure to the college

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
SHRI SHIVAJI SHIKSHAN SANTHA PUSAD	30/12/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-2020	**30/09/2019**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**3**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**933**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**625**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**244**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**22**

File Description	Documents
Data Template	[View File]

3.2 Number of Sanctioned posts during the year	**0**

File Description	Documents
Data Template	[View File]

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7.98**
4.3 Total number of computers on campus for academic purposes	**27**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college runs 3 programs B.A. B.Com and B.Sc. College adopts curriculum of the Parent University to which college is affiliated. College effectively implements the syllabus of university. Teachers develop academic calendar, teaching plan. Syllabus is completed within stipulated period. Faculty member invites guest lecturers to make teaching friendlier for the students.At the end of the session and completion of syllabus common exams are conducted. Faculty members identify slow learner using seminar, group discussion, and poster presentation in college. Teachers prepare academic calendar, record of all academic activities, syllabus completion reports are

maintained. Teachers strictly follow curriculum of university. There are two rooms in the college with LCD projectors. ICT tools are used in teaching learning process. Advance learners are encouraged to participant in research activities, poster presentation; quiz competition etc. laboratories are well equipped with necessary apparatus.Department maintains practical records. Library Facilityprovided to the students. Attendance of the students is monitored by principal and the frequent absent students are informed by sending SMS to them. The teachers collect feedback from students and alumni. Suggestions of the alumni, parents and students are taken into consideration. College informs to alumni about the action on their suggestion.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://svrcollege.com/wp-content/uploads/2022/03/1.1Curriculum-Planning-and-Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response:

The institution strictly adheres to the academic calendar. The college is affiliated to the parent university. The college follows the academic calendar provided to the college. The college also prepares its own academic calendar at the beginning of every year. The academic calendar is important to fulfill the vision, mission of the institution, helpful to improve knowledge of students. Calendar consists of academic curricular, extracurricular and co-curricular activities of the college. Objective of the college, completion of syllabus, teaching plans, unit test, and common test examination, practical and social activities can be achieved by making academic calendar. Teacher maintain academic dairy throughout the year. Academic calendar is divided into session, semesters. In each academic session the teachers plan curricular and co-curricular activities at outset of year, the principal conduct meeting of teachers, senior teacher prepares the academic calendar, time table, exam schedule and displayed on the notice-board before the

commencement of examination for students. According to the time table syllabus is completed by the teachers. Test paper are evaluated and given back to students to help them find out the lacunas in their answer-books. Practicals and exams are conducted as per the direction of the university.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://svrcollege.com/wp-content/uploads/2022/03/1.2-Academic-Flexibility.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and

Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, . , climate charge, Environment Educations, Human Right, ICT etc in to the curriculum. Our college has formed women cell which activiely functions throughout the year. It organizes various programmes Women Empowerment in corporation with the local women organization. The organization also conducted antiliquor, cleanliness programme in , Sawana.

Gender Sensitization:-

Women Grievances Cell functions actively in our college. The college organizes various programme for girl students. Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also , staff and faculty.

Environment & Ecology:-

Students are motivated to take active part in Environmental Education participating in seminar conferences to ecosystem, . University prescribed this course for awareness about environment, college has applied 'a Swacchata Action Plan' (SAP). The College organized workshop/ seminars.

ICT:-

The Institution motivates teachers to use available ICT tools in the class the projector etc.. Teacher and students are attend seminars, Conferences etc. .

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://svrcollege.com/wp-content/uploads/2022/03/1.4.-Feedback-System.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1260

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

625

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Test Exam

For the academic year 2020-2021, internal exams and assignments were taken online due to COVID-19 pandemics.

Question Papers

For university exam preparation, faculties conduct the unit test at a regular period the interval as well provide the previous year's university examination papers

Group discussions and seminars

Our faculties organized group discussions to provide a deeper understanding of the subject, improve the ability to think and help the students in making a decision. In this year 2020-2021, we organized an online group discussion meeting. Departments organize students' seminars at mid of every session focusing on topics respective filed of subjects.

Career and Counselling Cell

career counseling cell conducts various programs such as guest lectures on UPSC and MPSC and we provide books for the students for preparations.

Motivational Guest Lectures, webinars, competition

All department conducts guest lecture, and webinar from various streams and also organize Poster, Quiz, seminar, etc.it helps students to shape their skills.

WhatsApp group

WhatsApp groups are formed to resolve the problems of students and

share information such as exams, timetables, related university and college academic calendars, etc.

File Description	Documents
Link for additional Information	https://svrcollege.com/wp-content/uploads/2022/04/exam-committe-converted.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
933	**22**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Curriculum planning's major goal is to make the teaching-learning process more dynamic. The delivery of the curriculum is designed in such a way that students are actively involved in the learning process. College professors employ student-centered techniques such as experiential learning, problem-solving methodologies, and participatory methods.

Experiential Learning.

Practical: Due to COVID-19 pandemics we are unable to conduct offline practical sessions but to resolve this problem facilities of sciences demonstrated the practical through the online meeting. We also shared a number of beneficial video demonstrations of related subjects through WhatsApp groups.

Project: As per the guideline of affiliated university faculties assign the short-term home projects such as a collection of seeds,

identification of local grass species, collection of medicinal plants, etc.

Research Ventures:The institution guides the students to participate in University and State level e-poster Presentations, seminars,s and model competitions.

Participative Learning

Our departments each year form students' societies for the students by the students, such as the botanical society, and zoological society. Members of these societies participate in organizing quiz competitions seminars, group discussions, poster competitions, etc. we held all these programs online mode for the academic year 2020-2021

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://svrcollege.com/wp-content/uploads/2022/04/1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation In Teaching-Learning Process:

The institute has provided every facility to make the teaching-learning process more innovative and creative. Projectors, ICT tools, and other education-related software such as ChemDraw, and solution calculators are available in the institute to make the teaching-learning process interesting.

Science Department:

Before teaching, the demonstration method is used. In this method, equipment, a device, or a process is first demonstrated to a group of students before explaining the theory behind it. This makes the process of learning simpler and more effective. Faculties of science use charts, models, and animated chemical reactions in the teaching-learning process.

The college permits teachers to participate in seminars, and workshops and to get acquainted with the recent development in innovative teaching. YouTube videos based on syllabus contents are shown to enhance the learning experience of students. Online Interviews are also shown to the students so that they could gain the technique of facing interviews.

Creative Methods:

Teachers have formed the WhatsApp groups for the easy transfer of information to mentees. The college website is functional and students can get ample information through it. Teachers give the topic to present in the classroom and are asked to write articles on different topics.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://svrcollege.com/wp-content/uploads/2022/04/1-1.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

255

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has begun a continual internal review process in accordance with associated university rules and requirements. All

internal examinations and constant internal evaluations are conducted by a separate Examination Committee. Due to the Covid-19 pandemic committed members telephonically communicated and decided to prepare examination papers for the respective subjects.

Tutorials, unit exams, seminars, project works, practical examinations, home assignments, and online tests have all been used in the Continuous Internal Evaluation. If there are any errors in the mark sheets of students issued by the University in Internal Marks. The college has devised an internal assessment system based on the affiliated university's guidelines in order to make it more transparent and reliable in terms of frequency.

The examination department pre-notifies the internal assessment schedule and topics to be addressed in order to make the examinations more organized and methodical.

The question papers are designed by the subject professors.

Before assigning internal grades, every aspect of the learners' personalities is considered. Following the evaluation of the answer sheets, the concerned subject instructor schedules a one-on-one conference with each student.

The performance of the students posts it on WhatsApp groups. This assures greater transparency in the conduct of internal assessments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://svrcollege.com/wp-content/uploads/2022/04/final.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute uses an open evaluation method. Students are made aware that they have the right to file a complaint about the evaluation process. There is a provision for re-evaluation, which can be done on demand.

University Examination Grievance

The officer in charge of university examinations solve complaints such as exam misbehavior, indiscipline, malpractices, and so on by following all of the parent university norms and regulation. Announcements of the exams, results, and revaluation dates are posted on WhatsApp groups from time to time.

Internal Examination Grievance

The college has an internal examination committee. Due to Covid-19, committee members planned internal assessments including conducting examinations, declaring results, redressing grievances, and posting on WhatsApp groups for the students

Re-totaling of marks

Within 15 days of the university results being announced, students can apply to Parent University for a review of their answer scripts by filling out an application.

If there is a changein marks, absents, and less figuring of marks they got corrected by sending latter by the principal to the affiliated university.

Notification and ordinance of Parent University 19/2001, 20/2001, 21/2001, 22/2001, 66/2010,16/2007, 40/2017

Directions are to deal with examination related grievances

Relevant Links for Revaluation http://www.redressal.sgbau.ac.in

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://svrcollege.com/wp-content/uploads/2022/04/final-1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution runs three programs B.A., B.Com., and B.Sc. in the college. The college displays program outcomes, the program specifies outcomes and course outcomes on the notice board but in a covid pandemic, we send to respected WhatsApp groups. The curriculum of the program and course taught in the college is designed by the affiliated university. The syllabus of the respective program is provided to the students in the classroom

students about further higher education and taking competitive exams like MPSC and others. The college also ensures that during the course of implementation of the plans, designed for program outcomes course outcomes, are successfully achieved.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers three programs, B.A. B. Com and B.Sc. to the students. The college is affiliated with S.G.B. University and follows the curriculum of the university for these programs. This is informed to the students through the prospectus of the college. The institution strictly evaluates the programs. Attainment of program outcomes program specific outcomes and course outcomes are evaluated by the institution.

- **The college evaluates the course outcomes the on the basis of student's performance in the**

- university examinations.
- Performance of the students in practicals, internal assessment, and viva.
- Students' participation in community engagement.
- Percentage of students going for higher education.
- Students' involvement in creativity and innovative activities
- To make the students efficient and confident.

The principal of the college sees the teacher's yearly academic activities like outgoing student counseling during the academic, academic calendar, annual planning, etc. IQAC also plays a vital role in monitoring the attainment of program outcomes, program-specific outcomes, and course outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://svrcollege.com/wp-content/uploads/2022/04/final_merged.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

244

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://svrcollege.com/wp-content/uploads/2022/04/sawna-sss-1_merged.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in

social service activities leading to their overall development. Through NSS units the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation through construction of bandhara, shramdan, group discussion, eradication of superstition, 'beti bacho beti padhao', environmental awareness, women empowerment, national integrity, aids awareness, blood donation camp, health checkup camp, ,farmers meet, awareness about farmer's suicide etc. But due to covid pandemic situation we are unable to organize the seven day N.S.S. camp. Other than NSS the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Tree Plantation, Soil and Water Testing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

167

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of institution for creation and enhancement of infrastructure that facilitate effective teaching and learning is as follows:

- **The college has CDC which frames the policy of institution for the creation and enhancement.**
- **Adequate infrastructure is provided by the management by considering the strength of the students.**
- **Our college has required infrastructure and learning resources in the total area of 5.05 acres.**
- **The built-up area of the college is 1220 square meters.**
- **Future plan of our college is to get permanent affiliation from the Parent University and 12B and 2F.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Following facilities are available in the institution for curricular activities

12 classrooms with adequate facilities

Computer Lab with 27 PCs

Garden with variety of plants and trees

Library with reading room and various books, reference books and newspapers.

Separate common room for girls

Staff room

Administrative office

Equipment for teaching, learning and research

LCD Projector 2

Printers 2

Wi-Fi facility

Scanner 1

Laptops 2

Xerox machine 2

Bio-metric 1

Necessary equipment of sports is provided to the students for participation in various tournaments.

The college provides its playground for the outdoor games.

The indoor games like Chess, Carrom etc. are available in the college.

The college has NSS unit with separate department of 50 students

including girls students. The parent university and the college provides financial assistance to the NSS unit. The students participate in the youth festival of the parent universityfelicitated for their achievements in the cultural activities.

Health and Hygiene

The department of physical education conducts the physical and medical tests of all students as par the direction of the parent university.

The college provides pure drinking water facility to the staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.59

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, The college has an advisory committee comprising of four members.

Library Advisory Committee

Sr. No.

Name of the Member

Designation

1

Dr. Hemant S. Mahalle

Principal (Chairman)

2

Dr. S. J. Zod

Librarian (Secretary)

3

Dr. S. S. Tathod

Member

4

Mr. G. D. Kale

Member

5

Mr. R. N. Ingole

Member

6

Ku. Shradha B. Bhawankar

Student Representive

The major initiative taken by the library advisory committee are as follows:

- **Controlling over the proceedings of library.**
- **Budget allocation for purchasing books and other requirements.**
- **Finalization of the list of newspapers.**
- **Resolving student's grievance about library.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.35

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The plans for infrastructural development are given top priority as the college realizes the correlation between adequate infrastructure and effective teaching-learning. The strategies adopted for ensuring adequate infrastructure are as follows:

- **At the beginning of the academic year need-assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students grievances.**
- **Optimal deployment of infrastructure is ensured through conducting workshops / awareness programs/ training programs for faculty on the use of new technology.**
- **Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians / system administrator.**

Institute has upgraded the 50 Mbps Jio Wi-Fi Router Internet connectivity. Internet Connectivity is available in library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.04

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. The following initiatives are taken to implement the policy.

1. The institution has a building construction and maintenance committee to supervise the new construction and extensions needed from time to time and also for the overall infrastructural maintenance of the college.
2. The college has different committees which are made to look after the maintenance of garden, physical infrastructure, Internet and Wi-Fi facility, cycle stand, parking zone and for library facilities etc.
3. For the maintenance and repair of computers, the college take assistance of special technical experts.
4. Electrification and water supply system of the institution is being regularly monitored and maintained.
5. Professor in charges deployed to look after the maintenance and repair of the physical infrastructure of the college like Gardens, canteen, sports ground, library, girls common room etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

333

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year a student council is established in the college, the student council works for the welfare of the students and to promote and co-ordinate the extra-curricular activities of different students. The student council consists of following members. They are from students as well as from teachers. The College student council has members as following, namely 1) The President 2) Secretary 3) one lady representattive 4) one representative belonging to scheduled castes of scheduled tribe.5) And form among the staff

i) One senior teacher

ii) Director, Physical Education

iii) NSS Program officer

Various programs are implemented for the progress of the students. Various cultural programs are organized by the students which give them opportunities to bring out the latent qualities, which are very helpful in building their character. The college's expert professors guide the students through various events organized by the Student council.

Participation in the program eliminates the fear of giving a speech before the audience and it also increases of great men also promote moral education among the students.

The council serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is alumni association in the college, yet it is not registered. The Principal and the senior faculty request the alumni to contribute in the development of college. The alumni of the college tries to generate the funds, though the contribution is not much appreciating. The alumni committee of the college is given here.

Ashokrao Deshmukh - President

Rajendra Najardhane - Vice President

Digambar Jagtap - Secretary

Nana Deshmukh - Treasurer

Sunil Narwade - Member

Ravi Rupurkar -----"---

Archana, Deshmukh -----"----

Sangita Deshmukh -----"---

Vinod Bande ----"----

Manoj Gore -----"---

Alumni meeting is held in the college every year. In the meeting the alumni also give some very important suggestions to the college.

The former college students representing themselves in different fields. Shri Rajendra Najardhane was elected as MLA in 2014 from Umerkhed Constituency. Mr. Digambar Jagtap is the director Pushpawati Urban credit society at Pusad. He has also opened his own schools.Nana Deshmukh himself a teacher and started English medium school in the same rural area and running successfully.Miss Sangita K. Deshmukh, headmistress, poets, social worker.In short the alumni are valuable assets of our college.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1

- **Admission of the Students: Admission committee comprising of teaching of teaching and non-teaching. Staff regulates the admission process. Admissions are given on the first come first admission basis and the process is entirely transparent. Reservation policy strictly following in the process of admission.**
- **Human Resource Management: Rules and regulation framed by the UGC, JDHE and SGBAU, Amravati are strictly following during recruitment, CAS, Superannuation etc. PBAS all the faculty members are submitted to the IQAC and discussed with the principal.**
- **Curriculum Development: The College adheres to the curriculum framed by the university .IQAC takes initiatives to prepare to Teaching plan and academic calendar as university guidelines.**
- **Teaching and Learning: Teaching and Learning is planned as per the academic plan of the entry level.**
- **Examination and Valuation: The institution following the guidelines set by the university regarding the Examination and Evaluation system. The Examination Committee Communicates the Information regarding the Examination and Evaluation process to the students and Teachers. Academic Calendar reflects the complete schedule of Test, Seminar, Group discussion, projects, Assignments etc.**

- **Research and Development; Various faculties have published their research paper National- International journal.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2

Shri Shivaji Education Society, Pusad is Governing Body. The clear motto of the Institution is behind to establish the Institution in backward rural areas to provide education especially. The entire department and the Committee function under the direct supervision of the principal. All departments have a head who sees to the smooth functioning of the department various committees are formed work is allotted to the committees.

IQAC: It is the core committee that has complete authority to plan and execute the annual academic and co-curricular plans. The committee is the headed by the principal as the chairperson. IQAC Coordinating along with committee members have formed various bodies to distribute and decentralize the work feedback received from the committees helps to formulate further plan of action. IQAC sees to qualify enhaencement, research promotion, circulating of necessary information, documentation, preparing and presenting AQAR.

Academic Committee: Looks into all the academic activities of the college.Conducting regular classes, completing course work in stipulated period, planning academic programs and looking into all the works. Related to academic is shouldered by this committees' report of all the activities is carefully prepared and submitted to the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1

Curriculum Development - the college being affiliated to University of S.G.B.A.U.Amravati, IQAC takes initiatives to prepare teaching plan and academic calendar as per University guidelines. Meeting at departmental level is arranged to verify the syllabus and to review the progress

Teaching and Learning- teaching-learning is planned and organized as per the academic plan of the college. Teachers were provided training to use ICT tools.

Examination and evaluation - examination related information is displayed on the college website. College ensures that all examination related rules and regulation of the university are strictly followed.

Research and Development- college management encourages research activities, which has resulted in their national and international Publication and patenting of faculties.

Library and Physical infrastructure - institute has provided inadequate infrastructure and ICT facilities for efficient conduct of Curriculum and co-curricular activities, also equipped with fire fighting mechanism, CCTV camera.

Human Resource Management - the college motivate actively support their for perceiving PhD, publication of books, research articles, orientation courses, refresher courses, short term courses, seminar and conference.

Admission of Students - the procedure, rules and regulations of admission policy and enrollment prescribed by the University and government from time to time a follow strictly.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2

Finance and Account - transition related to University payments, provident fund, Income Tax, professional tax, society etc are perform online via NEFT. Payroll software is used for salary record and transitions. Online payment of remuneration for lectures conducted on clock hour basis and examination work.

Administration -Important communication and decisions are conveyed to concerned stakeholder through emails, WhatsApp ,Google classroom and display on the college website.

Student Admission and Support - student can easily access information regarding rules and regulation, facilities for student, support services on the institute websites. College belongs to rural area because of this, admission process is used online and offline mode.

Planning and Development - the management is informed of every activity in the college through C.D.C. meetings. The chairman of Shivaji Shikshan Sanstha remains in touch with the institutional head on the campus. College staff uses smart phone with inbuilt social apps like Gmail,WhatsApp,Facebook app. groups to communicate brief notice of any event. CCTV cameras are installed at various places for vigilance.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1

The institution infrastructural facilities to enhance their efficiency.

- **The college takes initiative to enroll staff member in GPF/DCPS schemes as per government norms.**
- **Duty leave, leave to attend refresher and oriented courses,leave to attend workshop, seminar and conference.**
- **Medical reimbursement facility is available for teaching and non-teaching staff members. It is sent to concerning authority and following up is taken.**
- **Employees are given festival advance and a corporation society has been formed to meet their financial contingecies.**

support the teaching and non teaching staff by providing them,

academic financial and

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	[View File](#)
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5

As per the direction of the UGC, government of Maharashtra and SGBAU Amravati University our college has implemented for performances appraisal system for teaching and non-teaching staff to maintained and submit dairy to the principal at the end of each year. It

includes the following

1. Teaching-learning & evaluations related activity.
2. Annual teaching plan.
3. Co-curricular, Extension and professional related activities.
4. Research, Publication and academic contribution.
5. Textbooks and reference books.

Teaching and non-teaching staff submit appraisal at the end of the session. The reviews of appraisal report are taken by management. This is a communicated to the management through the principal after the evolution of the appraisal. The strength and weakness for discussed and final discussion is taken for increment and promotion.

On the basis of API score teaching faculty members are recommended for placement. The appraisal is taken to motivate and guide faculty members for quality research Publications.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1

For transparency in audit processes Institute conducts internal and external financial audits regularly.

Internal Audit- internal audit is carried out by the auditor of the management periodically within every financial year. The last internal audit is carried out on date 2020-21. At the end of academic Association an annual audit is conducted by the internal agency CA. This ensures that each and every financial transition is checked and scrutinized.

External Audit- the government assessments like salary, non salary expenditure, fix the Grand of college, and scholarship is carried out by the Joint Director of Higher Education Amravati.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has C.D.C. to monitor effective utilization of funds for infrastructure and development. The college is 100% grant-in-aid. Non salary grant is stopped by the govt.of Maharashtra. Tuition fees from the students are deposited in the banks and are used for other expenditure like purchase of books, sports, lab.equipment, furniture etc. The deficient in expenditure if any, the college barrows form the management.

The college development committee of the college prepares budget of Expenditure after discussion in the meeting at the beginning of every financial year. The member of the committee approves the budget after discussion. The institution takes Final Decision about the budget. The institution reviews the budget and approves it. In addition to this the Institution audits the accounts from chartered accountant at the end of every financial year. The college includes the following heads in the annual budget. To upgrade the faculty members. They allowed attending conference, workshop, seminar etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1

The internal Quality Assurance cell is formed in the college as per UGC guidelines. The internal Quality Assurance cell has significantly contributed in quality assurance planning and process. The senior faculty members of the college from the entire department are representing in the internal Assurance cell. The IQAC suggestions are students centric. Besides traditional teaching learning method. IQAC of our college suggests teaching learning processes with innovative and creative teaching learning evaluation method to attain the objective of the Institution.

The institution reviews it's a teaching learning process, structure and methodologies of operation and learning outcome at periodic in travels through IQAC setup as norms.

1. The IQAC visits various department and discussion with the head of the department about completion of syllabus.
2. The IQAC organizes department at meeting to review the structure of teaching learning process according to academic calendar of the Institution and give required suggestion to the faculty members.
3. The IQAC suggests the faculty member to involve in social activities, & to organize Guest Lecture, Expert Lecture for the Students and Organize Seminar, Workshop and Conference.
4. The accuracy creates the feedback mechanism for Students Teachers Parents and Alumni.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **The IQAC visit to the various departments and discuss with the head of the department about its completion of syllabus.**
2. **The IQAC of our college monitor the teaching learning processes of every department.**
3. **The IQAC suggests to the entire faculty member to increase their of ICT tools in their teaching learning to make the teaching more effective and get the objective of the teaching.**
4. **The IQAC organised departments meeting to review the status of teaching learning process according to academic calendar of the institute and give the suggestion to the faculty members.**
5. **The IQAC analysis the API of the faculty members and motivate them to paresh more research paper in journal having good impact factor.**
6. **The IQAC suggest the faculty member to involve in social activities & organised Seminar, workshop, conference, guest lecture for students.**
7. **The IQAC analysis the feedback of the students, alumni and parent, and submit the report to the principal for the further action.**
8. **The IQAC create the feedback mechanism for student teacher parents and Alumni.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	**C. Any 2 of the above**

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security

The institution is particularly sensitive about the safety and security of female students and staffs.College strictly follow the VISHAKHA guideline,Takrar Nivaran Committee has been constituted in the college under the sexual harassment of women at workplace . The Police patrolling time to time whenever facing the problem on road to reach the students to the college from bus station, Sawana. The college building is under the continuous surveillance of the authority through CCTV cameras placed at different strategic positions. Various women awareness programmes are organised by college but due to lockdown in pandemic situation college remained closed so lady teachers from our college run awareness by whatsapp group also felicitate the women and girls students for their remarkable work and achievements to motivate them.

Counselling

The Institution is committed to providing effective counselling by teachers. All Teachers of the institution act as counsellors to identify and resolve any crisis faced by the students, especially the female students and students from the weaker sections of the

society.

Common room

We have common room for girls, there is a room for staff recreation like chess, caroms etc. Girls' Common room with attached washroom adjacent.

File Description	Documents
Annual gender sensitization action plan	https://svrcollege.com/wp-content/uploads/2022/03/7.1.1-Action-plan-on-gender-euality.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://svrcollege.com/wp-content/uploads/2022/03/7.1.1-safty-security.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management steps including:

Solid waste management:-

The College has a suitable waste management system for wet and dry garbage also have management system for safe disposal of toxic and hazardous chemical wastes from the laboratories. Some other methods were also implemented to reduce the solid waste such solid wastes

are buried at micro analysis in view of reducing chemical utilization. We also use Grampanchayat dumping ground to dispose useless material.

Water harvesting

The college has adequate facilities for Rain water Harvesting.

Liquid waste management:-

Soak pits method are applied for the disposal of liquid waste from science laboratories to prevent direct discharge into environment, for which we have applied the filtration process in which hazardous component are absorbed in silica column Followed by charcoal column.The waste water from drinking water unit is forward to the plant with the help of underground pipeline.

E-waste management:-

E-waste is hardly generating in institute on minor level.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://svrcollege.com/wp-content/uploads/2022/03/7.1.3-waste-managment-link.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	C. Any 2 of the above

reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like national unity day, teacher's day,plantation on occasion of birth anniversary of the great green revolutionary Vasantrao Naik, Cleanliness drive, world environment day, Women's day etc.Motivational lectures of eminent persons of the field are arranged for create interest in competitive exam for development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Organisation of faculty development program for faculty .In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution day: -

Constitution day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

Celebration of National Days: -

Every year Institute celebrates Republic Day and Independence Day . The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees.

Blood DonationCamp: -

On 30 December 2020 the institute organize the blood donation camp in association with Yavatmal District General Hospital. The students, teaching staff, nonteaching staff and nearby Villagers are sensitized on the importance of the activity.

My family my Responsibility: As per Maharashtra Government Circular dated 11th September 2020,N.S.S. team of our college organize a guest lecture of Dr. Abhishek nole and Dr. Gawande to give brief information about How to care our family from the Covid-19 Virus.

National Voter's Day: -College organized Voter awareness rally on occasion of National Voters Day Celebration on 25-01-2021 at college premises. The purpose of the celebration is to inculcate constitutional obligations and to encourage staff and students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the

cultural and regional festivals, like national unity day to mark the birth anniversary of Sardar Vallabhbhai patel, teacher's day, Voter awareness rally, plantation on occasion of birth anniversary of the great green revolutionary Vasantrao Naik, Cleanliness drive, world environment day, Women's day, Convocation Ceremony etc.Motivational lectures of eminent persons of the field are arranged for create interest in competitive exam for development of the students for their personality development and to make them responsible citizens. Organisation of faculty development program for faculty .In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -I

Encouragement to Rural Students in Games and Sports

Objectives

  1. To provide the platform to show the talent in games and sport.

Context

The college provides the sports person of our college, sports kits. Our college sends the wrestling students to attend training campus, bearing there expenditures.

The Practice

The main purpose behind running this educational institution is to provide education to the marginalized, economically backward class of the society.

Evidence of success

During covid-19 Corona year 2020-21 university did not organised any such event.

Problem Encountered and resources required

During covid-19 Corona year 2020-21 university did not organised any Sport event.

Best Practice -II

To Earn and Learn

Objectives

   1. To make the girls students self-sufficient.

Context

The economic background of the students is serious concern for the college. The college decided to give the girl student tailoring training after the regular classes twice in a week. The college appointed a lady tailoring trainer. As a result, students started the delivering work at their hours in their free time.

The Practice

The faculty members encouraged and carries awareness programs for the education of this social curse.

Evidence of Success

Due to covid-19 the college remains closed during the academic year 2020-21.

Problem Encountered and resources required

Due to covid-19 the college remains closed during the academic year 2020-21. sothe training centre of tailoring and beautification classes we are not run in the college.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution is aware of the social obligations on us. Apart from education there are many social problems.the most important is illiteracy among women. The NSS unit of our college every year surveyed in the villages where the annual camps are held. The NSS unit found in their surveys that the pregnancy awareness is utmost need among the rural women. The girls of the NSS unit with the help of Asha workers surveyed the pregnant women. after the analysis of the survey it is found that the rural women need help during the pregnancy. The college organized medical camps for the pregnant women. ButDuring covid-19 The College remains closed for the academic year 2020-21.So no survey was carried out by our students.

The another Distinctiveness of our college library is open for Native people in Sawana.

The college library is kept available to the books. The rural male and female utilize the library. Our librarian keeps the library open on Wednesday and Saturday after the regular classes. ButDuringcovid-19 The College remains closed for the academic year 2020-21. Hence could not provide books to the native people.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

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Future plants for 2021-22

  1.  permanent affiliation
  2.  2f 12B
  3.  lab development
  4.  tailoring and beautification center
  5.  infrastructure
  6.  recruitments
  7.  increase computers and ICT tools
  8.  research promotion
  9.  increase or create a more MoU amongst the institutions
 10.  suggest the teachers to generate Corpus fund
 11.  improvement in result
 12.  upgradation of competitive center
 13.  social activities involvement
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