

Shri. Vitthal Rukhmini Art's, Commerce & Science
Mahavidyalaya, Sawana, Tq. Mahagaon, Dist. Yavatmal

Fee Refund Policy

Fee Refund Rules (UGC / Government of Maharashtra / SGBAU)

Situation	Refund Admissible
Admission cancelled/withdrawn within the UGC-prescribed full refund period	100% refund of fees
Admission cancelled after the full refund period but within the processing fee period	Full refund after deducting not more than ₹1,000 as processing fee
Admissions conducted after the normal admission schedule	Refund as per the applicable UGC notification or Government/University directions for that admission cycle.

Important Provisions

- Colleges **cannot retain original certificates/documents** of students for fee-related reasons.
- Refund should be processed promptly after submission of the cancellation request and required documents.
- If a student migrates to another institution within the applicable refund period, the refund provisions remain applicable.

SGBAU Compliance

SGBAU issued a Gazette Notification directing all affiliated, autonomous, and model colleges to **follow the UGC Fee Refund Policy** for cancellation/withdrawal of admission and migration of students from the academic session 2024–25 onwards.

Government of Maharashtra

Where the Government of Maharashtra issues specific admission or refund instructions (for example, through centralized admission processes or higher education department orders), affiliated colleges are expected to follow those directions in addition to the UGC policy. If there is no separate Government order for a particular admission process, the UGC refund policy adopted by the University applies.


Inc. Principal
Shri Vitthal Rukmini Arts
Comm. & Science College
Sawana Tq. Mahagaon